



ISLAMIA COLLEGE PESI

(a Public Sector University)

KHYBER PAKHTUNKHWA (PAKISTAN)

registran@icp.edu.pk

Ph: # +92-91-9222036 Fax: # +92-91-9216432 Exchange: +92-91-9216513-17

No. 664 /Regr:

Dated: 29 / 04 /2013

To

All Participant of the Academic Council
Islamia College Peshawar

Subject: MINUTES OF THE MEETING OF THE ACADEMIC COUNCIL HELD
ON 13.04.2013

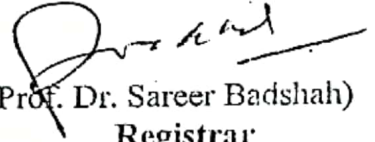
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Dear Sir/Madam,

The minutes of the meeting of the Academic Council held on 13.04.2013 in the main Committee Room, Islamia College Peshawar are sent herewith for your information, record and necessary action.

Encl: Minutes.

Yours faithfully,


(Prof. Dr. Sareer Badshah)
Registrar

No. 665-68 /Regr: of even date

Copy to:

1. The Administrative Officer
2. The In-charge legal Cell
3. PS to Vice-Chancellor, ICP
4. Master File

Registrar



MINUTES OF THE 3rd MEETING OF ACADEMIC COUNCIL,
Held on 13.04.2013 in the Main Committee Room, Islamia College Peshawar.

3rd meeting of the Academic Council, Islamia College Peshawar was held on 13.04.2013 at 10:00 hrs in the Main Committee Room of the Islamia College Peshawar. The meeting was chaired by Prof. Dr. Ihsan Ali (S.I) Vice-Chancellor and attended by the participants as per list attached herewith.

Proceedings of the meeting started with recitation from the Holy Qura'n by Prof. Dr. Nasib Dar Muhammad, Dean Faculty of Religious & Legal Studies.

The Vice-Chancellor welcomed the participants and in his opening remarks said that recently Productivity Awards were given to all the Universities, University of Peshawar got 25 awards and Abdul Wali Khan University Mardan got 12 awards whereas Islamia College Peshawar got 1. He added that we should not only be proud of the past glory of our institutes, we should also work hard to maintain that glory by contributing ourselves. We need to make efforts for the academic uplift of the Islamia College Peshawar as University. He emphasized that things need to be improved and for that, more concentration on the academics is needed, for which resources would be made available. He pointed out that there are certain elements who file cases in the Courts of Law for redressal of their grievances, with out that approaching the Statutory Bodies of the University. He advised that we should not indulge in petty issues and make our environment on the campus friendly. He maintained that case like Political Science be placed before the Syndicate, which is a proper forum for such matters.

Thereafter the agenda of the meeting was taken up. It was observed that the minutes of the last meeting of the Council should have been included in the agenda of the 3rd meeting of the Academic Council.

While taking into account the number of teaching staff and enrollment of students in the departments the Vice-Chancellor directed that Inter Studies should be separated and that teachers-students ratio should be worked out and rationalized.

The Deans, Faculty of Biological Sciences and Languages & Literature pointed out that a teaching department is established with the approval of the Academic Council. The Academic Council has not given approval for the establishment of the Departments of Telecom and Electronics, nor their Board of Studies exist and yet in each subject degree are being awarded.

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The Dean, Faculty of Numerical & Physical Sciences pointed out that the departments of Telecom and Electronics are part of the Physics department.

The Academic Council directed that the Board of Studies of the departments of Telecom and Electronics should be formed, courses be prescribed and brought before the Academic Council for consideration / approval in the next meeting.

GROUPING OF SUBJECTS AND ENROLLMENT OF STATUTES

The Dean, Faculty of Languages & Literature proposed that small subjects can be grouped and placed under one Chairman. He added that there will be no amalgamation of subjects and each subject will have its own coordinator. The Vice-Chancellor remarked that a separate meeting will be held to discuss these matters thoroughly. The house agreed that it is an important matter and we should find a satisfactory solution. Further, the Council approved that at least 20 students would be the requirement of a department /subject to continue functioning.

RESTRUCTURING OF THE FACULTIES AND TEACHING DEPARTMENTS

The Academic Council formed a Committee of the following to look into the matters of (i) re-structuring of the Faculties (ii) teaching Departments (iii) which subject should be assigned the status of a full teaching departments, and (iv) where it should be placed:

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|------|---------------------------------|-------------------|
| i. | Prof. Dr. Abdus Salam ----- | Convener |
| ii. | Deans of All Faculties ----- | Members |
| iii. | Dr. Gohar Zaman ----- | Member |
| iv. | Dr. Sareer Badshah ----- | Member |
| v. | Prof. Dr. Muhammad Subhan ----- | Member/ Secretary |

The Committee will submit the report within 15 days which will be placed before the next meeting of the Academic Council for consideration.

Vice-Chancellor pointed out Scheme of Studies should be got approved. Dr. Sareer Badshah pointed out that it was decided that the prospectuses, Act, Rules and Regulations of the University will be displayed on the Website, which has not been done so far. The Council appointed Dr. Muhammad Subhan, Director Admission and Dr. Sareer Badshah, Chairman, Department of Statistics as focal persons in this regard to liaise with the Web Administrator of Islamia College Peshawar for doing the needful in and keep the website updated.

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ALLOTMENT OF RESIDENTIAL ACCOMMODATION ON THE CAMPUS

The Academic Council directed that allotment of houses will be notified by the Registrar's Office. A decision made by the Syndicate in the regard will be put before the Syndicate for re-consideration. The authority vested with the Vice-Chancellor, will be exercised by the Vice-Chancellor.

RE-CONSTITUTION OF ANOMALY COMMITTEE

Dr. Sareer Badshah pointed out that the term of the Anomaly Committee has expired and it should be renewed. Prof. Dr. Syed Inayat Ali shah was of the view that Anomaly Committee was a forum where the affected students could get their grievances redressed.

SCHOLARSHIP COMMITTEES IN THE UNIVERSITY

For Award of Scholarships, the following Committees were formed in the University:

- a. Ph.D Scholarship Committee
- b. Students Scholarships Committee

The Dean, Biological Sciences pointed out that Rs.1,70,000/- were received from USAID for scholarships and the D.S.A distributed the amount of his own. Later, a Committee of Deans was formed which sent letters to the D.S.A to give details of the utilization of the amount received from the USAID. The Dean, Faculty of Languages & Literature said that a Committee under the convener ship of Prof. Dr. Nasib Dar was formed to look into the irregularities. The Vice-Chancellor directed that the Committee headed by Prof. Dr. Nasib Dar Muhammad should hold a meeting and prepare a report to be placed before the Academic Council in the next meeting. The Committee should also consider the case of the daughter of the Prof. Dr. Naushad Khan. He further directed that PC-I of the project should be provided and a meeting should be convened to understand the whole matter and to provide share to all the departments reflected in the PC-1.

AGENDA OF THE 3rd MEETING OF ACADEMIC COUNCIL

Item-I The Academic Council approved the Rules of business of the Academic Council.

Item-II while considering the Minutes of the AS&RB held on 22 and 29 June, 2012, the Council observed variation in the result of 05 M.Phil students of the Department of Physics. Dr. Qadar Bakhsh Baloch, Director Higher Studies and Research explained that the result of the 05 M.Phil students vary from its result submitted in the 2nd meeting of the AS&RB from the result that was submitted to the first meeting of the Board.

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The Dean of Physical and Numerical Sciences assured that correct result will be sent by the Chairperson through Graduate Study Committee in the next meeting of the AS&RB.

Prof. Dr. Naeem Khalid explained that the difference occurred due to the fact that marking was done on the basis of the old band. The Vice-Chancellor directed that the Director Higher Studies and Research should sort out the matter.

The Council directed that according to HEC criteria MA/M.Sc teacher cannot teach the M.Phil students. Further, a teacher possessing M.Phil or higher qualifications, can teach the M.Phil Scholars, but cannot supervise them.

The Academic Council also examined the Regulations for Higher Studies and Research (for M.Phil / MS, M.Phil Leading to Ph.D and Ph.D Studies). The Council recommended that Regulation -21 (b) may be revised.

In AS&RB meetings only minutes of the GSC will be discussed and recommendations of the GSC will be considered. Board of Studies should be proposed through the Dean concerned.

The Dean, Faculty of Languages & Literature said that related record in respect of two M.Phil and Ph.D Scholars in the subject of Urdu was not available. He added that they were neither admitted in the University, nor supervised by any supervisor of the University. The Academic Council directed the Director Higher Studies and Research to ensure that admission cases for M.Phil / Ph.D be routed through the Graduate Studies Committee.

The Academic Council approved the Minutes of the AS&RB meetings dated 28th and 29th June 2012 and the AS&RB 2nd meeting dated 28 November, 2012 and the Minutes of the 3rd AS&RB meeting held on 27 February 2013 under Section 25(2)(g) of the Khyber Pakhunkhwa Universities Act-2012.

Item-3: **MINUTES OF THE MEETING OF THE BOARD OF FACULTY OF THE BIOLOGICAL SCIENCES, ISLAMIA COLLEGE PESHAWAR HELD ON 14.03.2013**

The Academic Council considered the Minutes of the meeting dated 14.03.2013 of the Board of Faculty of the Biological Sciences and approved the minutes as required under Section -25 (2)(g) of the Khyber Pakhunkhwa Universities Act-2012.

Item-4: MINUTES OF THE MEETING OF THE BOARD OF FACULTY DATED 19.07.2010 OF THE FACULTY OF RELIGIOUS & LEGAL STUDIES, ISLAMIA COLLEGE PESHAWAR

The Academic Council considered the Minutes of the meeting of the Board of Faculty held on 19.07.2010 of the Faculty of Religious & Legal Studies, Islamia College Peshawar and approved them, as required under Section -25 (2)(g) of the Khyber Pakhunkhwa Universities Act-2012.

The Academic Council directed that in future 2-year BA/B.Sc/B.I Theology course will not be offered by the University.

Item-5: NOMINEES OF THE ACADEMIC COUNCIL ON THE BOARD OF STUDIES AND BOARD OF FACULTIES, ISLAMIA COLLEGE PESHAWAR

The Academic Council approved the action taken by the Vice-Chancellor in appointing three teachers under Section-2(i)(iv) as nominees of the First Statutes of Islamia College Peshawar Act-2009. Academic Council on the Boards of Faculties of various Faculties for a period of two years.

The Academic Council confirmed the action taken by the Vice-Chancellor in appointing two teachers under Section-6(2)(iii) of the First Statutes of Islamia College Peshawar Act-2009 as nominees of the Academic Council on the Boards of Studies of various departments for a period of two years.

Item-6: NOMINEES OF THE ACADEMIC COUNCIL ON THE ADVANCE STUDIES AND RESEARCH BOARD, ISLAMIA COLLEGE PESHAWAR

The Academic Council confirmed the action taken by the Vice-Chancellor while appointing three teachers under Section-7(i)(iv) of the First Statutes of Islamia College Peshawar Act-2009, as nominees of the Academic Council on the AS&RB, for a period of two years.

Item-7: REQUEST OF THE BLIND TEACHERS WORKERS AND STUDENTS FOR GRANT OF CONCESSION IN PAYMENT OF THE UNIVERSITY'S CHARGES

The application from the Blind teachers, workers and students of the Khyber Pakhtunkhwa Province, for grant of concession in payment of different charges of the University and relaxation in time for attempting examination papers, was placed before the Academic Council. It was noted that University of Peshawar grants such concession in charges and relaxation in time to the blind candidates, teachers and students.

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The Academic Council considered the request and approved that the blind candidates issue of certificate, Provisional Certificate, DMC and degree free of charges and concession of additional 45 Minutes for solving the papers on the analogy of the University of Peshawar.

In the meeting the following irregularities were noted and the Academic Council directions were given for compliance:

1. Discipline should be maintained in the examination halls by the invigilation staff.
2. The Deans should ensure to implement the system / procedure strictly.
3. The result should be declared after one week, the examination is over. The irresponsible will be punished in the shape of with-holding his /her salary till the time of submission of results.
4. Private business on the campus of the University is undesirable and should be stopped forth with the defaulter will be brought to book on account of breach of discipline.
5. Generally, teaching staff, after the month of March, do not take classes regularly. They should abstain from this practice. Not only that, the faculty members should ensure their presence in their respective teaching departments during the duty hours. In case of need to leave for a short duration, they should seek permission from their Chairperson.

PROCEDURE FOR ADMISSIONS

Admission in M.A/M.Sc is given on the basis of B.A/B.Sc marks and no entry test is taken. The Council decided that NTS test should be given to the candidates for admission and test fee should be charged from the candidates. The Council also directed that, in future, admissions should be de-centralized to the departments. The teaching departments should evolve their own admission criteria. The concerned BOS should form an Admission Committee for each department to supervise the admissions process.

FORMATION OF PROSPECTUS COMMITTEE

The Academic Council formed the following Committee for the preparation of Prospectus for BS, Master and M.Phil, Ph.D:

- i. Prof. Dr. Syed Zahir Shah ----- Convener
Dean, Faculty of Biological Sciences
- ii. All Deans of Faculties ----- Members
- iii. Dr. Qadar Bakhsh Baloch ----- Member
Director Higher Studies & Research
- iv. Prof. Dr. Muhammad Subhan ----- Member/ Secretary
Chairman, Department of Chemistry, Director Admissions

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The Committee will meet well in time to finalize new prospectus and take necessary steps for its printing. The same shall be made available on the University Website.

RESTRUCTURING OF THE TEACHING DEPARTMENTS

The Vice-Chancellor pointed out that there are twenty one teaching departments in the University, whereas the number of the Professors is half of the number of teaching departments. He was of the view that faculties and teaching departments should be reviewed realistically / rationally. For this purpose the Council formed a Committee of the following to look into the whole matter and make a report on it:

- | | | |
|------|--|-------------------|
| i. | Prof. Dr. Abdus Salam Khalis-----
Dean, Faculty of Languages & Literature | Convener |
| ii. | All Deans of Faculties ----- | Members |
| iii. | Dr. Sareer Badshah -----
Chairman, Department of Statistics, Director QEC | Member |
| iv. | Dr. Gohar Zaman -----
Chairman, Dept. of Management Sciences | Member/ Secretary |

Where there is no Professor and Associate Professor in a teaching departments efforts should be made to get the required faculty after fulfillment of the prescribed procedure.

2nd Syndicate Meeting held on 08.03.2012 and 23.05.2012

The validity of the 2nd meeting of the Syndicate, Islamia College Peshawar held on 08.03.2012 and 23.05.2012 under the Islamia College Peshawar Act-2009 came under discussion of the Council. The Vice-Chancellor was of the view that the meetings of the 2nd Syndicate were valid and according to the Act. The University functions under the parameters of its own Act, rules and regulations all actions done, and decisions taken in the 2nd meeting of the Syndicate, Islamia College Peshawar are lawful and valid, the proceedings of the Syndicate can only be questioned by the Senate/Chancellor, if it be needed.

Additional Item: NOTIFICATION REGARDING POSTGRADUATE ARABIC DEPARTMENT, ISLAMIA COLLEGE PESHAWAR

The Dean, Faculty of Religious & Legal Studies, Islamia College Peshawar in his letter No.110/FR&S/ICP(CU) dated 22.06.2011 (enclosed) addressed to the then Vice-Chancellor stated that notification regarding Postgraduate Arabic Department was needed to be issued, which has not been done so far.

(Signature)

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(Signature)

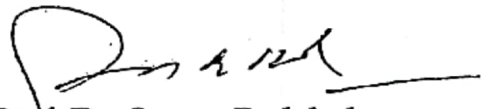
The Academic Council considered the matter and acceded to the request of the Dean, Faculty of Religious & Legal Studies, under Section-25(2)(c) of the Islamia College Peshawar Universities Act-2012 and directed the Registrar to do the needful.

CORRECT NAME OF ISLAMIA COLLEGE PESHAWAR

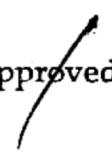
One student of BS Programs (8th Semester) made the enclosed application wherein she has drawn the attention of the authorities of the University that different names are used for Islamia College Peshawar, which is not only confusing but also cause difficulties for them.

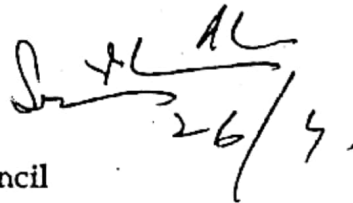
The Academic Council agreed to the contents of the application and directed that the correct name of the University "ISLAMIA COLLEGE PESHAWAR" without putting a comma after College, should be used and directions to this effect should be issued by the Registrar, Controller all Departments, Institutions Government and Higher Education Commission for correction.

The meeting ended at 5:30 p.m. with a vote of thanks to and from the Chair.


Prof. Dr. Sareer Badshah
Registrar
Islamia College Peshawar

Approved / Confirmed:


Prof Dr. Ihsan Ali
Vice-Chancellor / Chairman, Academic Council
Islamia College Peshawar


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